



Alaiedon Township

2021 W. Holt Road
 Mason, MI 48854
 Ph: 517-676-9277
 Fx: 517-676-9332
 www.alaiedontwp.com

REQUIREMENTS FOR A BUILDING AND ZONING PERMIT

- All construction in Alaiedon Township **requires** a Building and Zoning permit. The only exception is accessory buildings less than 200 Sq Ft. Accessory buildings < 200 Sq Ft., only require a Zoning Permit.
- The Building and Zoning Permit application may be mailed to the Township. **However, when the Building and Zoning permit is issued, it must be signed in person at the township hall.**

BLUE PRINTS FOR PLAN REVIEW REQUIRED FOR:

- Residential new construction and additions
- Accessory buildings
- Residential Decks
- Homes 3,500 sq ft or more, need architectural sealed plans

COMMERCIAL BUILDINGS REQUIRE:

- Township Board Approval on Site Plan
- State of Michigan Plan Review
- Interior remodels require State Plan Review
- Complete plans to Delhi Fire Dept Inspector for review

- A Site plan is required of the location and dimensions of the proposed construction.
- A Driveway 200 ft + from the center of the road must be installed before a Building and Zoning permit will be issued.
- The Township Supervisor will check the stakeout and Twp Building Inspector will approve the plans. **Property line stakes and building stakes must be clearly visible.**
- Before a Building and Zoning permit is issued, the following approvals are needed by the applicant:
 - Ingham County Health Department – *Well and Septic permit*
 - Ingham County Drain Commissioner - *Soil Erosion and Sedimentation Control Permit* (before excavation)
 - Ingham County Road Commission – *Roadside Culvert permit* (Culverts installed before the building permit is issued)
 - Delhi Fire Department – (*business/commercial only*) Submit complete plans including Site Plan

Additional Information required by the applicant:

- Copy of Survey
- Proof of Ownership - *Copy of deed or land contract*
- Estimate of Cost
- Set of Blueprints to be left in Township Office

BUILDING AND ZONING PERMIT FEES

**An investigation fee will be charged if construction starts before a permit is issued.
 (The investigation fee will be the same as the permit fee)**

HOUSE/REMODELING/ ADDITIONS	\$50.00 plus \$30 per 100 Sq Ft of Living area (\$200.00 minimum)	
ATTACHED GARAGES	\$25 per 100 square sq ft (\$200.00 minimum)	
DETACHED GARAGE/ POLE BARN ACCESSORY BUILDINGS:	201 SQ FT AND ABOVE	\$200.00
ZONING PERMIT:	(ALL) \$75.00	PLAN REVIEW: \$40.00
BUSINESS/COMMERCIAL:	\$200.00 plus \$5.00 per \$1,000.00 in structure cost.	

REINSPECTIONS (SITE PLANS) ADDITIONAL INSPECTIONS (NOT PASSING REQUEST) \$50.00 EACH



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For Office Use Only	
PERMIT NUMBER:	_____
RECEIVED BY:	_____
DATE RECEIVED:	_____
TOTAL FEE PAID RECEIPT #	_____

APPLICATION FOR BUILDING AND ZONING PERMIT

Owner's Name: _____

Builder's Name: _____

Address: _____

Address: _____

Phone: _____

Phone: _____

BUILDING:

Builders Employer Identification

Builder's License Number

Builders Wk Compensation Insurance Carrier

Builders MI Employers Security Commission Number

APPROVALS:

Ingham County Health Department: _____	Date: _____
Ingham County Drain Commission: _____	Date: _____
Ingham County Road Commission _____	Date: _____
Delhi Township Fire Department: _____	Date: _____
<i>(Business/Commercial Only)</i>	

Copy of Survey: _____
Proof of Ownership: _____
Estimated Cost: \$ _____
Copy of plans for Twp _____

ZONING:

Property I.D. Number: 33-06-06- _____ - _____ - _____

Zoning Classification _____

Road Frontage: _____ FEET

Lot Depth: _____ FEET

Total Acreage: _____

Property Location: _____

Flood Plain: YES NO

CONSTRUCTION FOR: _____

SPECIAL REQUIREMENTS: _____

APPROVED

DENIED

Supervisor's Signature: _____

Date: _____

Building and Zoning Permit Fee Paid: \$ _____

Plan Review Fee Paid: \$ _____

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of the state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

Signature of Applicant

Date