



# Alaiedon Township

2021 W. Holt Road  
 Mason, MI 48854  
 Ph: 517-676-9277  
 Fx: 517-676-9332  
[www.alaiedontwp.com](http://www.alaiedontwp.com)

## REQUIREMENTS FOR A BUILDING AND ZONING PERMIT

- All construction in Alaiedon Township **requires** a Building and Zoning permit. The only exception is accessory buildings less than 200 Sq Ft. Accessory buildings < 200 Sq Ft., only require a Zoning Permit.
- The Building and Zoning Permit application may be mailed to the Township. **However, when the Building and Zoning permit is issued, it must be signed in person at the township hall.**

### **BLUE PRINTS FOR PLAN REVIEW REQUIRED FOR:**

- Residential new construction and additions
- Accessory buildings
- Residential Decks
- 3,500 sq ft or more, need architectural sealed plans

### **COMMERCIAL BUILDINGS REQUIRE:**

- Township Board Approval on Site Plan
- State of Michigan Plan Review
- Interior remodels require State Plan Review
- Complete plans to Delhi Fire Dept Inspector for review

- A Site plan is required of the location and dimensions of the proposed construction.
- A Driveway 200 ft + from the center of the road must be installed before a Building and Zoning permit will be issued.
- The Township Supervisor will check the stakeout and Twp Building Inspector will approve the plans. **Property line stakes and building stakes must be clearly visible.**
- Before a Building and Zoning permit is issued, the following approvals are needed by the applicant:
  - Ingham County Health Department – *Well and Septic permit*
  - Ingham County Drain Commissioner - *Soil Erosion and Sedimentation Control Permit* (before excavation)
  - Ingham County Road Commission – *Roadside Culvert permit* (Culverts installed before the building permit is issued)
  - Delhi Fire Department – (*business/commercial only*) Submit complete plans including Site Plan

Additional Information required by the applicant:

- Copy of Survey
- Proof of Ownership - *Copy of deed or land contract*
- Estimate of Cost
- Set of Blueprints to be left in Township Office

### **BUILDING AND ZONING PERMIT FEES**

An investigation fee will be charged if construction starts before a permit is issued.  
 (The investigation fee will be the same as the permit fee)

<b>HOUSE/REMODELING/ ADDITIONS</b>	<b>\$50.00 plus \$30 per 100 Sq Ft of Living area (\$200.00 minimum)</b>
<b>ATTACHED GARAGE</b>	<b>\$25 per 100 square foot.</b>
<b>GARAGE/POLE BARN ACCESSORY BUILDINGS:</b>	<b>201 Sq Ft and above \$200.00 + plan review fee of \$40.00</b>
<b>SWIMMING POOLS:</b>	<b>\$190.00 Any pool containing 24 inches of water requires a Building Permit</b>
<b>DECK PERMITS:</b>	<b>\$190.00 Requires a Building Permit</b>
<b>ZONING PERMIT:</b>	<b>(ALL) \$75.00 PLAN REVIEW: \$40.00</b>
<b>BUSINESS/COMMERCIAL:</b>	<b>\$200.00 plus \$5.00 per \$1,000.00 in structure cost.</b>

**REINSPECTIONS (SITE PLANS) ADDITIONAL INSPECTIONS (NOT PASSING REQUEST) \$50.00 EACH  
 Effective 7/1/2017**



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For Office Use Only	
PERMIT NUMBER:	_____
RECEIVED BY:	_____
DATE RECEIVED:	_____
TOTAL FEE PAID RECEIPT #	_____

## APPLICATION FOR BUILDING AND ZONING PERMIT

Owner's Name: \_\_\_\_\_

Builder's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

### BUILDING:

\_\_\_\_\_  
*Builders Employer Identification*

\_\_\_\_\_  
*Builder's License Number*

\_\_\_\_\_  
*Builders Wk Compensation Insurance Carrier*

\_\_\_\_\_  
*Builders MI Employers Security Commission Number*

#### APPROVALS:

Ingham County Health Department: _____	Date: _____
Ingham County Drain Commission: _____	Date: _____
Ingham County Road Commission _____	Date: _____
Delhi Township Fire Department: _____	Date: _____
<i>(Business/Commercial Only)</i>	

Copy of Survey: _____
Proof of Ownership: _____
Estimated Cost: \$ _____
Copy of plans for Twp _____

### ZONING:

Property I.D. Number: 33-06-06- \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Zoning Classification \_\_\_\_\_

Road Frontage: \_\_\_\_\_ FEET

Lot Depth: \_\_\_\_\_ FEET

Total Acreage: \_\_\_\_\_

Property Location: \_\_\_\_\_

Flood Plain: YES NO

CONSTRUCTION FOR: \_\_\_\_\_

SPECIAL REQUIREMENTS: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

Supervisor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Building and Zoning Permit Fee Paid: \$ \_\_\_\_\_

Plan Review Fee Paid: \$ \_\_\_\_\_

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of the state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date